

Instructions for the Master's state examination.

1. The students are required to have **1 printed version** of the Master's thesis on [ETD Library Portal](#) under your Login. Price for a copy is **15 Euro** and it's paid online to the Library account. All printed versions **will be delivered to the Faculty on 18th May**.
2. Please check the exact date and time of your state exam in the [Schedule of students](#). Enter your **Mais Login in the box**.
3. It is compulsory to have your **Power Point presentation** ready for your Master's thesis defence. PowerPoint presentation is in „*light*“ and „*dark*“ *version and* descriptions are currently in Slovak only. You need to upload it **no later than on 22nd May 2020 by 8 am** [here](#). The title of your presentation should be saved as **SurnameName** in formats such as **.PPT, .PPS, .PPTX, .PPSX, .PDF**.
4. The state exams will take place **via a videoconference call**. EkF TUKE will provide the solutions for any technical issues. The Head of the State Examinations Committee and the Committee members will be connected from home via **Webex platform**.
5. The student will arrive at the Faculty **5 minutes before** the time set for him/her in the published schedule and wait in front of the room.
6. You need to prove your identity with the ISIC card or another document that includes a photo.
7. The student will be requested to sign 2 documents – The Library's Licence Agreement and a Solemn Declaration for your Master's thesis.
8. The presentation of the dissertation can last a maximum of **7 minutes**. The student will focus on the presentation of his/her own achieved results, proposals and conclusions. The Head of Committee and members can ask questions from testimonials The total time for the State exam is **30 minutes**.
9. After completion of the state exams, the student will take one printed copy of his/her Master's thesis and will exit the room as well as the Faculty.
10. The results of the State Exam will be recorded into Mais within 48 hours.
11. The students will pick up the official documents on the completion of their studies – the Master's Degree Diploma, the Final certificate with marks and the Supplement of the Diploma at the Study Office. You will be notified later on about the exact time and date.

IMPORTANT!

Please keep in mind that any gathering on the faculty premises is prohibited and you need to be equipped with **the necessary protective equipment (mask, gloves) and own writing utensils (pen)**. During the state examination, the faculty will provide disinfection of the premises, hand disinfection, and bottled water for all participants of the state exams.